

POPULATION GROUP SETS TUTORIAL

02/2023

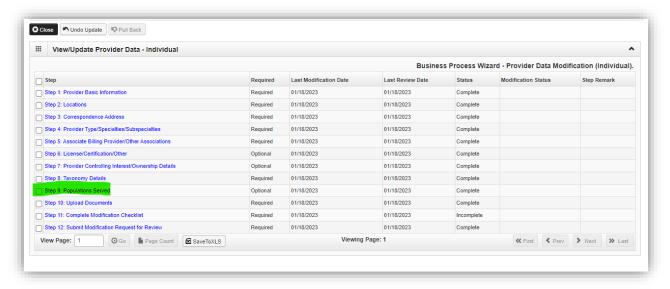
The APEP Populations Served screen is available for the following 65 provider types. **Note**: The "Add" button is disabled for all other provider types.

A3 COMMUNITY SERVICE AGENCY	A4 LIC INDEP SUBSTANCE ABUSE COUNS
	(LISAC)
A5 BEHAVIORAL HEALTH THERAPEUTIC	A6 RURAL SUBSTANCE ABUSE
HOME	TRANSITIONAL AGCY
A8 IHR-INDIVIDUAL HOME RESPITE	BC BOARD CERTIFIED BEHAVIOR ANALYST
B1 RESID TRTMENT CTR-SECURE	B2 RESID TRTMENT CTR-NON-SECURE (1-16
(17+BEDS)(IMD)	BEDS)
B3 RESID TRTM CTR-NON-SECURE	B5 SUBACUTE FACILITY (1-16 BEDS)
(17+BEDS)(IMD)	B8 BEHAVIORAL HEALTH RESIDENTIAL
B6 SUBACUTE FACILITY (17+BEDS)(IMD)	FACILITY
CN CLINICAL NURSE SPECIALIST	C2 FEDERALLY QUALIFIED HEALTH CENTER
	(FQHC)
C4 SPECIALITY PER DIEM HOSPITALS	C5 638 FQHC
IC INTEGRATED CLINICS	SA SPEECH LANGUAGE PATHOLOGY
	ASSISTANT
05 CLINIC	07 DENTIST
08 MD-PHYSICIAN	09 CERTIFIED NURSE MIDWIFE
10 PODIATRIST	11 PSYCHOLOGIST
12 CERTIFIED REGISTERED NURSE	13 OCCUPATIONAL THERAPIST
ANESTHETIST	
14 PHYSICAL THERAPIST	15 SPEECH/HEARING THERAPIST
16 CHIROPRACTOR	17 NATUROPATHIC PHYSICIAN
18 PHYSICIANS ASSISTANT	19 REGISTERED NURSE PRACTITIONER
20 RESPIRATORY THERAPIST	22 NURSING HOME
23 HOME HEALTH AGENCY	25 GROUP HOME (DEVELOPMENTALLY
	DISABLED
27 ADULT DAY HEALTH	29 COMMUNITY/RURAL HEALTH CENTER
31 DO-PHYSICIAN OSTEOPATH	35 HOSPICE
36 ASSISTED LIVING HOME (FORMERLY ACH)	39 HABILITATION PROVIDER
40 ATTENDANT CARE	43 AMBULATORY SURGICAL CENTER
46 INDEPENDENT RN	47 REGISTERED DIETICIANS
48 NUTRITIONIST	49 ASSISTED LIVING CENTER
50 ADULT FOSTER CARE	54 AFFILIATED DENTAL HYGIENIST
62 AUDIOLOGIST	69 OPTOMETRIST
71 PSYCHIATRIC HOSPITAL	77 BH OUTPATIENT CLINIC
78 MENTAL HEALTH RESIDENTIAL	79 VISION CENTER
TREATMENT CNTR	10 1101011 02.111211
81 EPD HCBS	83 FREE-STANDING BIRTHING CENTER
84 LICENSED MIDWIFE	85 LICENSED CLINICAL SOCIAL WORKER
	(LCSW)
86 LICENSED MARRIAGE & FAMILY	87 LICENSED PROFESSIONAL COUNSELOR
THERAPIST (LMFT)	(LPC)
93 SCHOOL BASED ATTENDANT CARE	94 SCHOOL BASED NURSE (RN/LPN)
95 NON-MEDICARE CERTIFIED HOME HTH	
AGENCIES	

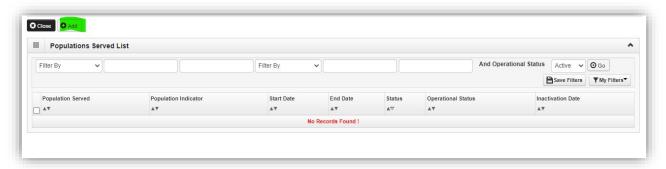
Providers can report the populations they serve through the APEP system while completing the application.

Note: This is an "Optional" step in the application process; APEP applications will not be rejected if the step is incomplete upon submission.

To begin, select "Step 9: Populations Served."

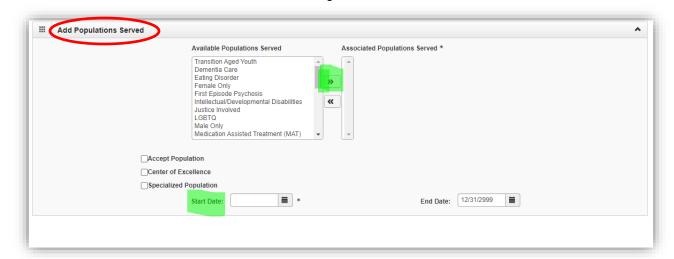


Select, "Add."

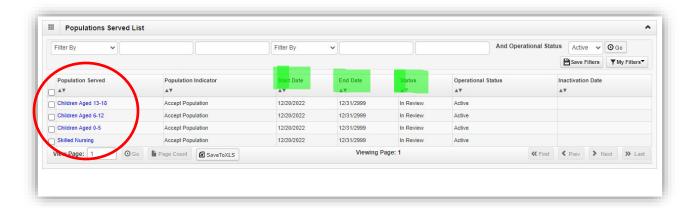




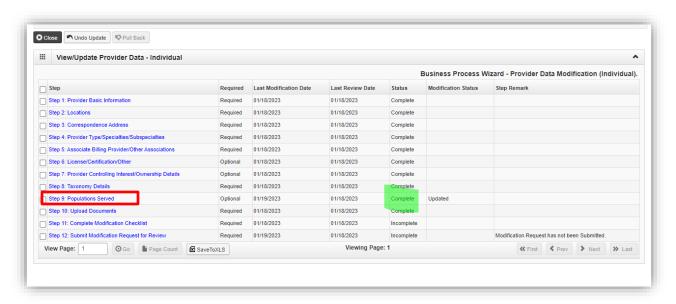
The Add Populations Served window will open, select each applicable "Available Populations Served" option and the right double arrows to Add. Select, current Start Date and Click "Ok" to save changes.



Once each Population Group is added it will display on the Populations Served List with Start/End date. The Status column will reflect "In Review" until the application is approved by the state-user.



Step 9: Populations Served status will reflect as "Complete" if the step is completed. The provider can proceed to the next step to continue completing the application.



End.

2/2023



5