

**DATE:** October 08, 2021

**TO:** Competitive Contract Expansion (CCE) Internal Memo to File

**FROM:** CCE Scope and Scoring Tool Development Teams

**SUBJECT:** Past Performance and Overall Scoring Tools Revised for Consistency

Section H: Instructions to Offerors of the CCE states the following:

**Capitation Agreement/Administrative Cost Bid and Programmatic Requirements:**  
Capitation Agreement/Administrative Cost Bids and Programmatic Requirements (narrative submission requirements and past performance) will be evaluated and weighted.

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- **ACC Past Performance:** With the exception of Network Adequacy which will be scored by GSA, each Past Performance evaluation item, if utilized, will be scored for each ACC Contractor and the score for that ACC Contractor will be applied to all GSAs bid.

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To ensure consistency with the CCE Solicitation, past performance scoring documents have been revised as described below.

#### **Past Performance Scoring Tool–Network Adequacy**

The *Network Adequacy Past Performance Tool* calculates the Rankings for the ACC Contractors regarding Network Adequacy; those rankings are then provided to the DHCM Finance team for input into the *Past Performance ACC Scoring Tool w CAHPS*. The *Network Adequacy Past Performance Tool* was completed with data entered, quality checked, and signed, the documentation was then locked down with password protection in the SharePoint CCE Scoring Folder on September 28. However, after further review of all past performance tools, it was noted that the *Network Adequacy Past Performance Tool* did not include the data for Care1st in the Central Geographic Service Area (GSA). Therefore, for consistency with the Instructions to Offerors and to align with all Past Performance Tools, the *Network Adequacy Past Performance Tool* was re-opened and revised to add the Central GSA data for Care1st for the period noted on the Tool.

#### **Overall Past Performance Scoring Tool**

The *Past Performance ACC Scoring Tool w CAHPS*, utilized for collecting and inputting the ranks from the Past Performance tools, was created, quality checked, and was then locked down with password protection in the SharePoint CCE Scoring Folder on September 28. The *Past Performance ACC Scoring Tool w CAHPS* was revised for consistency with the Instructions to Offerors. This revision added an input and utilization of the ranking for **all seven** ACC Contractors, regardless of whether they submitted a bid or will be continuing as an ACC Contractor. Making these revisions will allow for the most accurate picture of each ACC Contractor’s relative performance to the other ACC Contractors, for the timeframes noted on the Past Performance Tools.

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Although ACC Contractor UnitedHealthcare Community Plan did not submit a bid for the CCE and Care 1<sup>st</sup> is no longer a separate Plan, these Plans are to be included to calculate the ranking and scores to be utilized. The process will be maintained regarding inputting the ranks from the Past Performance Tools into the *Past Performance ACC Scoring Tool w CAHPS*. The single ranking described above will be utilized to calculate the scores that will be applied in each GSA that the ACC Contractor submitted an offer.

**Number of Bidders in the Central GSA - Adjustment to Scoring Tools**

The *Administrative Cost Bid Scoring Tool* and *Narrative Scoring Tool* were revised to account for the reduction in the number of offerors that bid in the Central GSA. This modification was not needed for the *Past Performance ACC Scoring Tool w CAHPS*, the *Past Performance RBHA Scoring Tool w CAHPS*, or the *Overall Scoring Tool with CAHPS*.