CONTRACT SECTION F, ATTACHMENT F3, CONTRACTOR CHART OF DELIVERABLES ALTCS E/PD EFFECTIVE OCTOBER 1, 2021

EFFECTIVE OCTOBER 1, 2021										
Area	Timeframe	Report	When Due	Contract Section/ Paragraph	Reference/Policy	Checklist-Template-Reporting Form	Submitted Via			
DBF/CONTRACT PURCHASING	Ad Hoc	Certifications of Insurance	Within 10 days of notification of contract award and prior to commencement of any services under this contract.	E,28	N/A	N/A	Email notification to AHCCCS Procurement Office: Procurement@azahcccs.gov			
DBF/CONTRACT PURCHASING	Ad Hoc	Insurance Material Change	Within 30 days of event	E,28	N/A	N/A	Email notification to AHCCCS Procurement Office: Procurement@azahcccs.gov			
DBF/TPL UNIT	Ad Hoc	Third Party Liability Reporting - Involving Commercial Insurance Payor Sources: TPL Leads File or Via the TPL Referral Web Portal	Within 10 days of discovery	D,59	AHCCCS Technical Interface Guidelines	N/A	AHCCCS FTP to AHCCCS ISD or TPL Referral Web Portal: ecenter.hmsy.com to AHCCCS TPL Contractor (HMS)			
DBF/TPL UNIT	Ad Hoc	Third Party Liability Reporting - Other Third Party Liability Recoveries: For Determination of a Mass Tort, Total Plan Case, or Joint Case	Within 10 days of discovery	D,59	AHCCCS Technical Interface Guidelines	N/A	Email, Fax, or mail submission to AHCCCS TPL Contractor (HMS)			
DBF/TPL UNIT	Ad Hoc	Total Plan Case Settlement Reporting via the Settlement Notification Form (When reporting, Contractors must use the monthly file or the ad hoc form)	Within 10 business days from the settlement date	D,59	ACOM Policy 434	ACOM Policy 434, Attachment A	Email, Fax, or mail submission to AHCCCS TPL Management Analyst			
DBF/TPL UNIT	Monthly	Total Plan Case Settlement Reporting via Monthly File (When reporting, Contractors must use the monthly file or the ad hoc form)	20th day of the month	D,59	ACOM Policy 434	ACOM Policy 434, Attachment A	Email, Fax, or mail submission to AHCCCS TPL Management Analyst			
DCAIR/OFFICE OF HUMAN RIGHTS	Ad Hoc	Grievance or Request for Investigation and Grievance/Investigation Decision Letter Concerning a Member in Need of Special Assistance	Upon Occurrence	D,13	AMPM Policy 320-R	N/A	Secure Email To: OHRts@azahcccs.gov			
DCAIR/OFFICE OF HUMAN RIGHTS	Ad Hoc	Notification of a Member No Longer in Need of Special Assistance	Within 10 days of no longer meeting criteria	D,13	AMPM Policy 320-R	N/A	AHCCCS QM Portal			
DCAIR/OFFICE OF HUMAN RIGHTS	Ad Hoc	Updates to Special Assistance Member Demographics	Within 5 business days of change	D,13	AMPM Policy 320-R	N/A	AHCCCS QM Portal			
DCAIR/OFFICE OF HUMAN RIGHTS	Ad Hoc	Copy of Appeal, Results of an Informal Conference, and Notices of Hearing in Appeals Concerning a Member in Need of Special Assistance	Upon Occurrence	D,13	AMPM Policy 320-R	N/A	Secure Email To: OHRts@azahcccs.gov			
DCAIR/OFFICE OF HUMAN RIGHTS	Ad Hoc	Notification of a Member in Need of Special Assistance	Within 5 days of meeting criteria	D,13	AMPM Policy 320-R	N/A	AHCCCS QM Portal			
DCAIR/OFFICE OF INDIVIDUAL AND FAMILY AFFAIRS	Quarterly	Credentialed Parent/Family Support Specialist Involvement in Service Delivery	15 days after the end of each quarter		AMPM Policy 964	AMPM Policy 964, Attachment A	SharePoint (Submit one deliverable for all lines of business under the ACC Contract in SharePoint)			
DCAIR/OFFICE OF INDIVIDUAL AND FAMILY AFFAIRS	Quarterly	Peer/Recovery Support Specialist Involvement in Service Delivery	15 days after the end of each quarter	D,8	AMPM Policy 963	AMPM Policy 963, Attachment A	SharePoint (Submit one deliverable for all lines of business under the ACC Contract in SharePoint)			
DCAIR/OFFICE OF INDIVIDUAL AND FAMILY AFFAIRS	Quarterly	Roster of Peer and Family Committee Members	15 days after the end of each quarter		N/A	Reporting Form as provided by DCAIR, OIFA Bureau Chief	SharePoint (Submit one deliverable for all lines of business under the ACC Contract in SharePoint)			
DCAIR/OFFICE OF INDIVIDUAL AND FAMILY AFFAIRS	Ad Hoc	New Peer-Run and/or Family-Run Organization Request Form	As needed	D,5	N/A	Reporting Form as provided by DCAIR, OIFA Bureau Chief	SharePoint			
DGA/GRANTS	Semi-Annually	OUD Provider List	January 1; July 1	D,13	N/A	Reporting Form as Provided by the Grants Administrator	SharePoint (Submit one deliverable for all lines of business under the ACC Contract in SharePoint)			

DHCM/CLINICAL RESOLUTION	Ad Hoc	Contractor Response to AHCCCS Regarding Member Grievances (Response to Problem Resolution)	Initial 2 to 72 hour response as indicated by complaint urgency	D,23	N/A	N/A	Email to DHCM Clinical Resolution Specialist
DHCM/CLINICAL RESOLUTION	Ad Hoc	Survivors of Sex Trafficking Outreach Activity Results	Within seven days of notification	D,22	N/A	N/A	Email to the Clinical Resolution Specialist
DHCM/FINANCE	Ad Hoc	Change in Contractor Organizational Structure: Automatic Clearing House (ACH) Vendor Authorization Form	45 days prior to the effective date and commencement of operations	D,51	ACOM Policy 317	https://www.azahcccs.gov/PlansProviders/RatesAndBilling/FFS/directdeposit.html	SharePoint (Submit one deliverable for all lines of business under the ACC Contract in SharePoint)
DHCM/FINANCE	Ad Hoc	Corporate Cost Allocation Plans and Adjustment in Management Fees	Prior approval required	D,33	AHCCCS Financial Reporting Guide	N/A	SharePoint
DHCM/FINANCE	Ad Hoc	Nursing Facility Contracted Rates for Reinsurance	30 days after a nursing facility rate change	D,52	AHCCCS Reinsurance Policy Manual	N/A	Email to: dhcmreinsurance@azahcccs.go
DHCM/FINANCE	Ad Hoc	Performance Bond or Bond Substitute	30 days after notification from AHCCCS or upon self-identification of needed increase	D,44	ACOM Policy 305	N/A	Mail or hand–delivered sealed originals to DHCM Finance
DHCM/FINANCE	Ad Hoc	Physician Incentives: Contractual Arrangements with Substantial Financial Risk	45 days prior to implementation of the contract	D,39	N/A	N/A	SharePoint
DHCM/FINANCE	Ad Hoc	Proposed Rates and Adjustments	60 or 90 days in Advance of Implementation (refer to Contract Section D)	D,28; D,51	N/A	N/A	SharePoint
DHCM/FINANCE	Ad Hoc	Related Parties or Affiliates Advances, Loans, Loan Guarantees, Investments, Profit Sharing, or Equity Distributions	30 days prior to disbursement of funds	D,48	AHCCCS Financial Reporting Guide	N/A	Email notification to DHCM Finance Manager
DHCM/FINANCE	Annually		April 30 (19 months of the end of the measurement year)	D,81	ACOM Policy 306; ACOM Policy 307	ACOM Policy 307, Attachment B	Email notification to DHCM Value Based Purchasing Analyst
DHCM/FINANCE	Annually	APM Strategies Certification (Initial)	April 1 of the measurement year	D,81	ACOM Policy 306; ACOM Policy 307	ACOM Policy 307, Attachment B	Email notification to DHCM Value Based Purchasing Analyst
DHCM/FINANCE	Annually	APM Strategies Certification (Interim), Structured Payment File, and APM Indicator	June 30 after the measurement year	D,81	ACOM Policy 306; ACOM Policy 307	ACOM Policy 307, Attachment B	Email notification to DHCM Value Based Purchasing Analyst
DHCM/FINANCE	Annually	Audited Financial Information for Controlling Entity	120 days after the Contractor's Fiscal Year End	D,48	AHCCCS Financial Reporting Guide	N/A	SharePoint (Submit one Deliverable for all Lines of Business under the ACC Contract in SharePoint)
DHCM/FINANCE	Annually	Capitation Rate Setting Actuarial Data Request	Two weeks after request	D,51	N/A	N/A	FTP Server with email notification to: DHCM/Finance: Managed_Care_Finance@azahoccs.gov
DHCM/FINANCE	Annually	Community Reinvestment Plan	November 30	D,51	AHCCCS Financial Reporting Guide	N/A	SharePoint
DHCM/FINANCE	Annually	Community Reinvestment Report	June 30 following the contract year end	D,51	AHCCCS Financial Reporting Guide	N/A	SharePoint
DHCM/FINANCE	Annually	Contract Year Annual Supplement	November 29	D,48	AHCCCS Financial Reporting Guide	AHCCCS Financial Reporting Guide	SharePoint (Submit one Deliverable for all Lines of Business under the ACC Deliverable in SharePoint)
DHCM/FINANCE	Annually	Draft Audit Financial Adjustments (Flat File)	Year End	D,48	AHCCCS Financial Reporting Guide	N/A	FTP Server
DHCM/FINANCE	Annually	Draft Audit Financial Information for Contractor (Flat File)	Year End	D,48	AHCCCS Financial Reporting Guide	N/A	FTP Server
DHCM/FINANCE	Annually	Draft Audit Financial Reporting Package	90 days after the Contractor's fiscal year end	D,49	AHCCCS Financial Reporting Guide	N/A	SharePoint
DHCM/FINANCE	Annually	Final Audit Financial Adjustments (Flat File)	120 days after the Contractor's Fiscal Year End		AHCCCS Financial Reporting Guide	N/A	FTP Server
DHCM/FINANCE	Annually	Final Audit Financial Information for Contractor (Flat File)	Year End	D,48	AHCCCS Financial Reporting Guide	N/A	FTP Server
DHCM/FINANCE	Annually	Final Audit Financial Reporting Package	120 days after of the Contractor's fiscal year end	D,49	AHCCCS Financial Reporting Guide	N/A	SharePoint
	Annually	Medical Loss Ratio Report and	April 1 following the contract year	D,48	AHCCCS Financial Reporting Guide	N/A	SharePoint

DHCM/FINANCE	Annually	Nursing Facility Acuity Report	October 15	D,70	N/A	N/A	FTP Server with email notification to DHCM Program Compliance Auditor
DHCM/FINANCE	Annually	Nursing Facility Contracted Rates for Reinsurance	October 1	D,53	AHCCCS Reinsurance Policy Manual	N/A	Email to: dhcmreinsurance@azahcccs.go
DHCM/FINANCE	Annually	Performance Bond	30 days prior to Performance Bond expiration	D,43	ACOM Policy 305	ACOM Policy 305 Attachment A	Mail or hand delivered to DHCM Finance
DHCM/FINANCE	Annually	Performance Bond Attestation	October 1	D,44	ACOM Policy 305	ACOM Policy 305, Attachment A	Mail or hand-delivered to DHCM Finance
DHCM/FINANCE	Annually	Performance Measure and MLR Report	March 15 (2.5 months after the end of the measurement year)	D,51	ACOM Policy 307	ACOM Policy 307, Attachment C and Attachment D	Email Notification to the DHCM Value Based Purchasing Analyst
DHCM/FINANCE	Annually	Summary of Contract Rates for Long Term Care, Behavioral Health and Home, and Community Based Services	October 15	D,81	AHCCCS Financial Reporting Guide	N/A	FTP server with email notification to DHCM Compliance Auditor
DHCM/FINANCE	Quarterly	Cost Avoidance Savings Recovery Report	45 days after the reporting quarter: (Oct - Dec: Due Feb 14) (Jan – March: Due May 15) (Apr – June: Due August 14) (July – Sept: Due Nov 14)	D,59	AHCCCS Program Integrity Reporting Guide	N/A	SharePoint
DHCM/FINANCE	Quarterly	Financial Reporting Package	60 days after the end of each quarter: (Oct - Dec: Due March 1) (Jan – March: Due May 30) (Apr – June: Due August 29) (July – Sept: Due Nov 29	D,48	AHCCCS Financial Reporting Guide	N/A	SharePoint
DHCM/FINANCE	Quarterly	Financial Reporting Package for Medicare D-SNP LOB	60 days after the end of each quarter: (Oct - Dec: Due March 1) (Jan – March: Due May 30) (Apr – June: Due August 29) (July – Sept: Due Nov 29) If AHCCCS certified, the quarterly deliverable for Oct-Dec is due March 1st, if licensed through the Arizona Department of Insurance and Financial Institutions then the annual filing at March 31st is required and we do not require the quarterly Oct-Dec report at March 1st report.	D.48	AHCCCS Financial Reporting Guide	N/A	SharePoint (Submit one deliverable for all lines of business under the ACC Contract in SharePoint)
DHCM/FINANCE	Quarterly	FQHC Member Information	60 days after the end of each quarter: (Oct - Dec: Due March 1) (Jan – March: Due May 30) (Apr – June: Due August 29) (July – Sept: Due Nov 29)	D,41	AHCCCS Financial Reporting Guide	N/A	SharePoint
DHCM/FINANCE	Quarterly	Premium Tax Reporting	March 15; June 15; September 15; December 15	D,51	ACOM Policy 304	https://insurance.az.gov/insurers/taxes/ahcccs- contractor	SharePoint
DHCM/FINANCE	Quarterly	Unaudited Financial Information for Contractor (Flat File)		D,48	AHCCCS Financial Reporting Guide	N/A	FTP Server
DHCM/FINANCE	Quarterly	Verification of Receipt of Paid Services	15th day after the end of the quarter that follows the reporting quarter (Oct – Dec: Due April 15) (Jan – March: Due July 15) (April – June: Due Oct 15) (July – Sept: Due Jan 15)	D,62	ACOM Policy 424	ACOM Policy 424, Attachment A	SharePoint
DHCM/HOUSING	Quarterly	Supportive Housing Report	15 days after the end of each quarter	D,17	N/A	N/A	SharePoint
DHCM/MCH/EPSDT	Ad Hoc	AHCCCS Certificate of Necessity for Pregnancy Termination & AHCCCS Verification of Diagnosis by Contractor for Pregnancy Termination Requests	Within 10 days of identification	D,21	AMPM Policy 410	AMPM Policy 410, Attachment C and Attachment D	SharePoint (Submit one deliverable for all lines of business under the ACC Contract in SharePoint)

DHCM/MCH/EPSDT	Ad Hoc	Pregnancy Termination Report	Within 10 days of identification	D,21	AMPM Policy 410	AMPM Policy 410, Attachment E	SharePoint
DHCM/MCH/EPSDT	Ad Hoc	Sterilization Reporting	Within 10 days of identification	D,11	AMPM Policy 420	AMPM Policy 420, Attachment B	SharePoint
DHCM/MCH/EPSDT	Ad Hoc	Stillbirth Supplement Request	Within six months from the delivery date	D,11	AMPM Policy 410	AMPM Policy 410, Attachment B	SharePoint
DHCM/MCH/EPSDT	Annually	Dental Program Plan (inclusive of Work Plan and Work Plan Evaluation)	July 30	D,21	AMPM Policy 431	AMPM Policy 431, Attachment B	SharePoint (Submit one deliverable for all lines of business under the ACC Contract in SharePoint)
DHCM/MCH/EPSDT	Annually	EPSDT Program Plan (inclusive of Work Plan and Work Plan Evaluation)	July 30	D,21	AMPM Policy 430	AMPM Policy 430, Attachment F	SharePoint (Submit one deliverable for all lines of business under the ACC Contract in SharePoint)
DHCM/MCH/EPSDT	Annually	Maternity and Family Planning Services Program Plan (inclusive of Work Plan and Work Plan Evaluation)	July 30	D,21	AMPM Policy 420; AMPM Exhibit 400-2A	N/A	SharePoint (Submit one deliverable for all lines of business under the ACC Contract in SharePoint)
DHCM/MCH/EPSDT	Quarterly	EPSDT and Adult Monitoring Report	Suspended	D,22	AMPM Policy 430	AMPM Appendix A	SharePoint
DHCM/MCH/EPSDT	Semi-Annually	Number of Pregnant Women who are HIV/AIDS-Positive	30 days after the reporting periods of: [10/1 through 3/31] & [4/1 through 9/30]	D,21	AMPM Policy 410	AMPM Policy 410, Attachment A	SharePoint
DHCM/MEDICAL MANAGEMENT	Ad Hoc	ALTCS Out of State Placement Approval (Request for Renewal)	Prior to the termination of the initial approval period	D,11	AMPM Policy 1620-J	N/A	SharePoint
DHCM/MEDICAL MANAGEMENT	Ad Hoc	ALTCS Out of State Placement Request for Approval	Prior to placement	D,11	AMPM Policy 1620-J	N/A	SharePoint
DHCM/MEDICAL MANAGEMENT	Ad Hoc	Catastrophic Reinsurance Request	Within 30 days for a newly enrolled member to plan or newly diagnosed	D,53	AHCCCS Reinsurance Policy Manual	AHCCCS Reinsurance Form - Request for Catastrophic Reinsurance https://www.azahcccs.gov/PlansProviders/HealthPlans/Reinsurance/Letter and Supporting Medical Documentation	Right Fax
DHCM/MEDICAL MANAGEMENT	Ad Hoc	Changes to Interventions and Parameters to Contractor's Exclusive Pharmacy and/or Single Prescriber Process	30 days prior to implementation	D,22	AMPM Policy 310-FF; AMPM Policy 1025	AMPM Policy 1025, Attachment A	SharePoint
DHCM/MEDICAL MANAGEMENT	Ad Hoc	Mental Health Parity Deficiencies Report	Within 5 business days of identifying the deficiency	D,13	ACOM Policy 110	Reporting Form as provided by DHCM, Medical Management Manager	SharePoint
DHCM/MEDICAL MANAGEMENT	Ad Hoc	Transplant Reinsurance Request	Within 30 days of the first component of the transplant	D,53	AHCCCS Reinsurance Policy Manual	AHCCCS Reinsurance Form - Request for Transplant Reinsurance https://www.azahcccs.gov/PlansProviders/HealthP lans/Reinsurance/	Rightfax
DHCM/MEDICAL MANAGEMENT	Annually	Case Management Plan	December 15	D,17	AMPM Policy 1630	AMPM Policy 1630, Attachment A	SharePoint
DHCM/MEDICAL MANAGEMENT	Annually	Catastrophic Reinsurance and Crossover Member List	By October 30 of each contract year	D,53	AHCCCS Reinsurance Policy Manual	Request for Catastrophic Reinsurance Form Letter and Member List Template	SharePoint
DHCM/MEDICAL MANAGEMENT	Annually	Documentation Supporting Compliance with Mental Health Parity	August 15	D,13	ACOM Policy 110	Reporting Form as provided by DHCM, Medical Management Manager	SharePoint
DHCM/MEDICAL MANAGEMENT	Annually	Drug Utilization Review	30 days after receipt of the questions from AHCCCS	D,21	N/A	N/A	SharePoint
DHCM/MEDICAL MANAGEMENT	Annually	High Cost Behavioral Health Report	December 15 (for July 1 - June 30 timeframe)	D,23	N/A	N/A	SharePoint (Submit one deliverable for all lines of business under the ACC Contract in SharePoint)
DHCM/MEDICAL MANAGEMENT	Annually	Medical Management Program Plan (inclusive of Work Plan and Work Plan Evaluation)	July 30	D,22	AMPM Policy 1010	AMPM Policy 1010, Attachment A and Attachment B	
DHCM/MEDICAL MANAGEMENT	Annually	Transplant Reinsurance Crossover Member List	By October 30 of each contract year	D,53	AHCCCS Reinsurance Policy Manual	Request for Catastrophic Reinsurance Form Letter and Member List Template	SharePoint
DHCM/MEDICAL MANAGEMENT	Monthly	24 Hours Post Medical Clearance ED Report	15 days after the end of each month	D,22	AMPM Policy 1021	AMPM Policy 1021, Attachment B	SharePoint

DHCM/MEDICAL MANAGEMENT	Quarterly	DME Service Delivery Reporting	90 days after the end of the quarter (e.g., April-June due October 1)	D,28	AMPM Policy 310-P	AMPM Policy 310-P, Attachment A	SharePoint (Submit one deliverable for all lines of business under the ACC
							Contract in SharePoint)
DHCM/MEDICAL MANAGEMENT	Quarterly	Inpatient Hospital Showings Report	15 days after the end of each quarter	D,22	AMPM Policy 1020	N/A	SharePoint (Submit one deliverable for all lines of business under the ACC Contract in SharePoint)
DHCM/MEDICAL MANAGEMENT	Quarterly	Justice System Reach-in Monitoring Report	15 days after the end of each quarter	D,22	AMPM Policy 1022	AMPM Policy 1022, Attachment A	SharePoint
DHCM/MEDICAL MANAGEMENT	Quarterly	Pharmacy and/or Prescriber - Member Assignment Report	15 days after the end of each quarter	D,22	AMPM Policy 310-FF; AMPM Policy 1025	AMPM Policy 1025, Attachment A	SharePoint
DHCM/MEDICAL MANAGEMENT	Quarterly	Transplant Log	15 days after the end of each quarter	D,22	AHCCCS Reinsurance Policy Manual	AHCCCS Reinsurance Manual, Reinsurance Form, Quarterly Transplant Log	SharePoint (Submit one deliverable for all lines of business under the ACC Contract in SharePoint)
DHCM/MEDICAL MANAGEMENT	Quarterly	NOA Self-Audit Scores and Executive Summary	45 days after the end of each quarter	D,11	ACOM Policy 414	Reporting Form as provided by DHCM, Medical Management Manager	SharePoint
DHCM/MEDICAL MANAGEMENT	Semi-Annually	Emergency Department Diversion Summary	April 15; October 15	D,22	AMPM Policy 1021	AMPM Policy 1021, Attachment C	SharePoint
DHCM/MEDICAL MANAGEMENT (PHARMACY DIRECTOR)	Annually	Drug Utilization Review Survey	June 1	D,21	N/A	N/A	SharePoint
DHCM/NETWORK	Ad Hoc	Appointment Availability Review Methods	30 days prior to implementation of the proposed method	D,38	ACOM Policy 417	N/A	SharePoint
DHCM/NETWORK	Ad Hoc	Material Change to Provider Network	60 days prior to expected implementation of the change	D,29	ACOM Policy 439	ACOM Policy 439, Attachment A	SharePoint
DHCM/NETWORK	Ad Hoc	Provider/Network Changes Due to Rates Report	Within 30 days of identification of a provider change due to rates	D,29	ACOM Policy 415	ACOM Policy 415, Attachment D	SharePoint
DHCM/NETWORK	Ad Hoc	Request for Exception to Network Standards	Immediately upon identification	D,28	ACOM Policy 436	N/A	SharePoint
DHCM/NETWORK	Ad Hoc	Unexpected Material Change to Provider Network - Analysis	Within one week of the 'Unexpected Material Change to Provider Network – Notification	D,29	N/A	N/A	SharePoint
DHCM/NETWORK	Ad Hoc	Unexpected Material Change to Provider Network - Notification	Within one business day	D,29	N/A	N/A	SharePoint
DHCM/NETWORK	Annually	Provider Network Development and Management Plan	November 15	D,28	ACOM Policy 415	ACOM Policy 415, Attachment B	SharePoint
DHCM/NETWORK	Quarterly	Appointment Availability Review	15 days after the end of each quarter	D,38	ACOM Policy 417	ACOM Policy 417, Attachment A	SharePoint
DHCM/NETWORK	Quarterly	Therapeutic Foster Care, Adult Behavioral Health Therapeutic Home, and Adult Foster Care Report	45 days after the end of each quarter	D,29	ACOM Policy 415	ACOM Policy 415, Attachment G	SharePoint
DHCM/NETWORK	Semi-Annually	Minimum Network Requirements Verification Template	April 30; October 30	D,32	ACOM Policy 436	ACOM Policy 436, Attachment A	SharePoint
DHCM/NETWORK	Semi-Annually	Provider Affiliation Transmission (PAT)	April 15; October 15	D,32	AHCCCS Provider Affiliation Transmission Manual	N/A	FTP server with email notification to DHCM Network Administrator
DHCM/OFFICE OF WORKFORCE DEVELOPMENT	Annually	Network Workforce Development Plan	November 15	D,28	ACOM Policy 407	ACOM Policy 407, Attachment A	SharePoint
DHCM/OPERATIONS	Ad Hoc	Administrative Services Subcontractor Non-Compliance Reporting	Within 30 days of discovery	D,33	ACOM Policy 438	N/A	SharePoint
DHCM/OPERATIONS	Ad Hoc	Administrative Services Subcontracts	60 days prior to the beginning date of the subcontract	D,33	ACOM Policy 438	N/A	SharePoint
DHCM/OPERATIONS	Ad Hoc	Change in Contractor Organizational Structure: Notification	180 days prior to the effective date	D,51	ACOM Policy 317	N/A	SharePoint (Submit one deliverable for all lines of business under the ACC Contract in SharePoint)
DHCM/OPERATIONS	Ad Hoc	Change in Contractor Organizational Structure: Transition Plan Final Documents	90 days prior to the effective date	D,51	ACOM Policy 317	N/A	SharePoint (Submit one deliverable for all lines of business under the ACC Contract in SharePoint)

DHCM/OPERATIONS	Ad Hoc	Change in Contractor Organizational Structure: Transition Plan Initial Documents	180 days prior to the effective date	D,51	ACOM Policy 317	N/A	SharePoint (Submit one deliverable for all lines of business under the ACC
							Contract in SharePoint)
DHCM/OPERATIONS	Ad Hoc	Claim Recoupments >12 Months from Original Payment	Upon identification by Contractor	D,43	ACOM Policy 412	N/A	SharePoint
DHCM/OPERATIONS	Ad Hoc	Completed Change in Contractor Organizational Structure: Documents Required After AHCCCS Approval	Within 120 days of the completed Change in Contractor Organizational Structure	D,51	ACOM Policy 317	N/A	SharePoint
DHCM/OPERATIONS	Ad Hoc	Contractor Request to add Organizations to Attachment A, Organizations Recognized by AHCCCS	30 days prior to intended use	D,18	ACOM Policy 404	ACOM Policy 404, Attachment A	SharePoint
DHCM/OPERATIONS	Ad Hoc	Data Processes for Recoupments	120 days from receipt of approval	D,43	ACOM Policy 412	N/A	SharePoint
DHCM/OPERATIONS	Ad Hoc	D-SNP related CMS Warning Letters or CAPs		D,66	N/A	N/A	SharePoint
DHCM/OPERATIONS	Ad Hoc	Hospital Subcontracts and Amendments	Upon Request by AHCCCS	D,36	N/A	N/A	SharePoint
DHCM/OPERATIONS	Ad Hoc	ID Cards Requiring AHCCCS Approval	45 days prior to dissemination	D,18	ACOM Policy 433	N/A	SharePoint
DHCM/OPERATIONS	Ad Hoc	Independent Audits of Claims Payment/Health Information Systems	Upon request by AHCCCS	D,43	N/A	N/A	SharePoint
DHCM/OPERATIONS	Ad Hoc	Key Staff: Contact Information Change	Within one business day of the change	D,26	N/A	N/A	SharePoint
DHCM/OPERATIONS	Ad Hoc	Key Staff: Key Position Change	Within 7 days of learning of resignation	D,26	N/A	N/A	SharePoint
DHCM/OPERATIONS	Ad Hoc	Key Staff: Notification of Moving Functions Out of State	60 days prior to proposed change	D,26	N/A	N/A	SharePoint
DHCM/OPERATIONS	Ad Hoc	Marketing Materials	21 days prior to dissemination	D,61	ACOM Policy 101	N/A	SharePoint
DHCM/OPERATIONS	Ad Hoc	Material Change to Business Operations	60 days prior to expected implementation of the change	D,42	ACOM Policy 439	ACOM Policy 439, Attachment A	SharePoint
DHCM/OPERATIONS	Ad Hoc	Member Information Materials	15 days prior to release	D,18	ACOM Policy 404	N/A	SharePoint
DHCM/OPERATIONS	Ad Hoc	Non-AHCCCS Required Survey Notification	15 days prior to conducting the survey	D,62	N/A	N/A	SharePoint
DHCM/OPERATIONS	Ad Hoc	Non-AHCCCS Required Survey Results	45 days after the completion	D,62	N/A	N/A	SharePoint
DHCM/OPERATIONS	Ad Hoc	Notification of Change to Website, Member Handbook, and/or Formulary URL	Within one business day	D,18	ACOM Policy 404	N/A	SharePoint
DHCM/OPERATIONS	Ad Hoc	Provider Advances, Loans, Loan Guarantees, or Investments	10 days prior to disbursement of Funds	D,48	ACOM Policy 418	N/A	SharePoint
DHCM/OPERATIONS	Ad Hoc	Repayment of Advances, Loans, Loan Guarantees, or Investments	Upon completion of repayment or six months from date of AHCCCS approval, whichever comes first	D,47	ACOM Policy 418	N/A	SharePoint
DHCM/OPERATIONS	Ad Hoc	Requests for Changes to Uniform Warranty Requirements	As identified	D,10	AMPM Policy 431	N/A	SharePoint (Submit one deliverable for all lines of business under the ACC Contract in SharePoint)
DHCM/OPERATIONS	Ad Hoc	Single Claim Recoupments >\$50,000	Submit for approval 30 days prior to anticipated date of distribution	D,43	ACOM Policy 412	N/A	SharePoint
DHCM/OPERATIONS	Ad Hoc	Social Networking Applications Listing with URLs	Within 30 days of any changes	D,18	ACOM Policy 425	ACOM Policy 425, Attachment A	SharePoint
DHCM/OPERATIONS	Ad Hoc	System Change Plan	Six months prior to expected implementation	D,43	N/A	N/A	SharePoint
DHCM/OPERATIONS	Ad Hoc	Requests for Changes to Dental Prior Authorization Requirements	As identified	D,10	AMPM Policy 431	N/A	SharePoint
DHCM/OPERATIONS	Annually	Administrative Services Subcontractor Evaluation Report	Within 90 days of the start of the contract year	D,33	ACOM Policy 438	ACOM Policy 438, Attachment B	SharePoint
DHCM/OPERATIONS	Annually	ALTCS Member Council Plan	December 15	D,25	N/A	N/A	SharePoint
DHCM/OPERATIONS	Annually	Continuity of Operations and Recovery Plan Summary	15 days after the start of the contract year	D,78	ACOM Policy 104	ACOM Policy 104, Attachment A	SharePoint
DHCM/OPERATIONS	Annually	Cultural Competency Plan Assessment	45 days after the start of the contract year	D,63	ACOM Policy 405	ACOM Policy 405, Attachment A	SharePoint

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DHCM/OPERATIONS	Annually	Key Staff: Organization Chart,	15 days after the start of the contract	D,26	N/A	N/A	SharePoint
		Functional Organization Chart,	year				
		Listing of All Key Staff Information	,				
DHCM/OPERATIONS	Annually	Key Staff: Attestation of Staffing	15 days after the start of the contract	D 26	N/A	N/A	SharePoint
DHCIVI/OPERATIONS	Allitually			0,20	N/A	IN/A	Silaierollit
		Compliance	year				
DHCM/OPERATIONS	Annually	Language Access Plan	45 days after the start of the contract	D,18	ACOM Policy 405	ACOM Policy 405, Attachment A	SharePoint
			year				
DHCM/OPERATIONS	Annually	Marketing Attestation Statement	45 days after the start of the contract	D 61	ACOM Policy 101	ACOM Policy 101, Attachment A	SharePoint
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DHCM/OPERATIONS	Annually	Member Handbook	August 1	D,18	ACOM Policy 406	ACOM Policy 406, Attachment A	SharePoint
DHCM/OPERATIONS	Annually	Member Handbook (Final Approved	On or before the start of the contract	D,18	ACOM Policy 406	ACOM Policy 406, Attachment A	SharePoint
		Version)	year				
DHCM/OPERATIONS	Annually	Member Information Attestation	45 days after the start of the contract	D 18	ACOM Policy 404	ACOM Policy 404, Attachment C	SharePoint
Directory of Environments	, amadily	Statement	year	2,10	rice in reality to t	Acom Folicy to 1, Accomment c	(Submit one deliverable for all
		Statement	year				
							lines of business under the ACC
							Contract in SharePoint)
DHCM/OPERATIONS	Annually	PBM Subcontract	April 1	D,33	N/A	N/A	SharePoint
DHCM/OPERATIONS	Annually	Social Networking Attestation and	Within 90 days of the start of the	D,18	ACOM Policy 425	ACOM Policy 425, Attachment A	SharePoint
DITCHIJOFERATIONS	Allitually	_	**	0,16	ACOIVI FOILCY 425	ACOINT FOILLY 425, Attachment A	Shareronic
		Applications Listing with URLs	contract year				
DHCM/OPERATIONS	Annually	Website Certification	45 days after the start of the contract	D,18	ACOM Policy 404	ACOM Policy 404, Attachment B	SharePoint
			year				(Submit one deliverable for all
							lines of business under the ACC
							Contract in SharePoint)
							· · · · · · · · · · · · · · · · · · ·
DHCM/OPERATIONS	Monthly	Claims Dashboard	15th day of the month following the	D,43	AHCCCS Claims Dashboard Reporting	N/A	SharePoint
			reporting period		Guide		
DHCM/OPERATIONS	Monthly	Corrected Pended Encounter Data	Monthly, according to established	D,69	AHCCCS Encounter Manual	N/A	FTP server
•			schedule	· ·		1	
			Schedule				
DHCM/OPERATIONS	Monthly	Grievance and Appeal System	First day of the 2nd Month following	D,23	AHCCCS Grievance and Appeal System	N/A	SharePoint
		Report	the month Being Reported		Reporting Guide		
DHCM/OPERATIONS	Semi-Annually	Marketing Activities Report	Every six months (for the previous six	D 61	ACOM Policy 101	ACOM Policy 101, Attachment B	SharePoint
Brickly of Electrons	Seriii Aiiiidaliy	Warketing Activities Report		5,01	ACOIVITOREY 101	ACOM Tolley 101, Attachment b	Sharer onte
			months of data)				
			April 10				
			October 10				
DHCM/OPERATIONS	Semi-Annually	Member Newsletter	30 days prior to intended publication	D 18	ACOM Policy 404	N/A	SharePoint
DITCHIJ OF ERATIONS	Sciiii Aiiiidaliy	Wichiber Newsletter		5,10	Acolvi i olicy 404	N/A	
			date				(Submit one deliverable for all
							lines of business under the ACC
							Contract in SharePoint)
DHCM/OPERATIONS	Monthly	New Day Encounter	Monthly, according to established	D,69	AHCCCS Encounter Manual	N/A	FTP server
	,	.,	schedule	***		1	
						21/2	
DHCM/OPERATIONS	Quarterly	Encounter Submission and Tracking	15 days after the end of each quarter	D,69	AHCCCS Encounter Manual	N/A	FTP server
DHCM/OPERATIONS	Quarterly	Plan Overrides	15 days after the end of each quarter	D,69	AHCCCS Encounter Manual	https://www.azahcccs.gov/PlansProviders/HealthP	FTP server
•			· '	· ·		lans/encounters.html	
DUCA (ODEDATIONS	0 1 1	Plan Voids	45 door 6 oo the conditions to	0.60	AHCCCS Encounter Manual		ETD
DHCM/OPERATIONS	Quarterly	Plan Voids	15 days after the end of each quarter	D,68	AHCCCS Encounter Manual	N/A	FTP server
DHCM/QUALITY IMPROVEMENT	Ad Hoc	Accreditation Status – Receipt,	Within 15 calendar days of	D,21	N/A	N/A	SharePoint
		Renewal, or Loss	notification or receipt		·		
DHCM/QUALITY IMPROVEMENT	Ad Hoc	AHCCCS-Mandated PIP Report	As requested/required by AHCCCS	D,21	AMPM Policy 980	As found on the AHCCCS QM/PI Templates &	SharePoint
DISCHI/QUALITI INTROVENIENT	AG HOC		As requested/required by AfficeCS	0,21	AIVII IVI FUIICY 300		Julia Cr Ollit
		(Including required AHCCCS-				Checklists web page:	
		Mandated PIP Final Reports)				https://www.azahcccs.gov/Resources/Contractor/	
1		I				Manuals/QMPIReporting.html	
DHCM/QUALITY IMPROVEMENT	Ad Hoc	Contractor Self-Selected PIP Report	As requested by AHCCCS	D,21	AMPM Policy 980	As found on the AHCCCS QM/PI Templates &	SharePoint
S , QOALITI IIVII NOVEIVILINI			no requested by Arreces	5,22	Slicy 500		5.10. 6. 51110
1		Updates				Checklists web page:	
						https://www.azahcccs.gov/Resources/Contractor/	
						Manuals/QMPIReporting.html	
DHCM/QUALITY IMPROVEMENT	Ad Hoc	Physician Incentives: Contractor-	Prior approval required	D,39	N/A	N/A	SharePoint
, 20		Selected and/or Developed Pay for		,	'	<i>'</i>	
		Performance Initiatives			1		
DHCM/QUALITY IMPROVEMENT	Annually	AHCCCS-Mandated PIP Reports	July 15	D,21	AMPM Policy 980	As found on the AHCCCS QM/PI Templates &	SharePoint
1		Baseline or Remeasurement				Checklists web page:	
				i .	1		ı
		(Reflective of CY 2021				https://www.azahcccs.gov/Resources/Contractor/	
		(Reflective of CY 2021 Measurement Period)				https://www.azahcccs.gov/Resources/Contractor/ Manuals/QMPIReporting.html	

DHCM/QUALITY IMPROVEMENT	·	Contractor Self-Selected PIP Reports – Baseline, Remeasurement, or Final (Reflective of CY 2021 Measurement Period)	July 15	D,21	AMPM Policy 980	As found on the AHCCCS QM/PI Templates & Checklists web page: https://www.azahcccs.gov/Resources/Contractor/ Manuals/QMPIReporting.html	SharePoint
DHCM/QUALITY IMPROVEMENT	·	Contractor's Best Practices and Follow Up on Previous Year's EQR Report Recommendations (Reflective of Activities occurring during CYE 2021)	December 1	D,21	AMPM Policy 920	As found on the AHCCCS QM/PI Templates & Checklists web page: https://www.azahcccs.gov/Resources/Contractor/Manuals/QMPIReporting.html	SharePoint
DHCM/QUALITY IMPROVEMENT	·	QM/PI Program Plan (inclusive of Work Plan and Work Plan Evaluation)	July 30	D,21	AMPM Policy 920	As found on the AHCCCS QM/PI Templates & Checklists web page: https://www.azahcccs.gov/Resources/Contractor/Manuals/QMPIReporting.html	SharePoint
DHCM/QUALITY IMPROVEMENT	Quarterly	Performance Measure Monitoring Report - Reflective of Year to Date Performance	April 30; July 30; October 30	D,21	AMPM Policy 920; AMPM Policy 970	As found on the AHCCCS QM/PI Templates & Checklists web page: https://www.azahcccs.gov/Resources/Contractor/Manuals/QMPIReporting.html	SharePoint
DHCM/QUALITY MANAGEMENT	Ad Hoc	Actions Reported to the National Provider Data Bank (NPDB) or a Regulatory Board	Within one business day of decision for formal action to be taken in accordance with AMPM Chapter 900 requirements	D,20	AMPM Policy 960	N/A	Secure email notification to DHCM Quality Management at: CQM@azahcccs.gov
DHCM/QUALITY MANAGEMENT	Ad Hoc	Adverse Action Reporting and Rationale for the Adverse Action (Including Limitations and Terminations) of decision for formal action to be taken in accordance with Chapter 900 requirements	Within one business day of awareness	D,21	AMPM Chapter 900	N/A	Secure email notification to DHCM Quality Management at: CQM@azahcccs.gov
DHCM/QUALITY MANAGEMENT	Ad Hoc	Advisement of Sentinal Incidents, Accidents, and Deaths	Within one business day awareness	D,21	AMPM Policy 961	N/A	Secure email notification to DHCM Quality Management at: CQM@azahcccs.gov
DHCM/QUALITY MANAGEMENT	Ad Hoc	Communication of Adverse Action to Provider	Within 24 hours	D,21	AMPM Policy 950	N/A	Secure email notification to DHCM Quality Management at: CQM@azahcccs.gov
DHCM/QUALITY MANAGEMENT	Ad Hoc	Credentialing and Re-Credentialing Denials	Within 24 hours	D,65	AMPM Policy 950	N/A	Secure Email to DHCM Quality Management Manager and QM Supervisor
DHCM/QUALITY MANAGEMENT	Ad Hoc	Health and Safety On-Site Review	Within 24 hours of completing the review	D,21	AMPM Policy 960	AMPM Policy 960, Attachment C	Secure email notification to DHCM Quality Management at: CQM@azahcccs.gov
DHCM/QUALITY MANAGEMENT	Ad Hoc	Incident, Accident, and Death Reports (IAD/IRF)	Within one business day of awareness for Sentinal IAD's and within two business days of awareness for all others	D,22	AMPM Policy 961	N/A	AHCCCS QM Portal
DHCM/QUALITY MANAGEMENT	Ad Hoc	Notification of Sentinel, High Profile and/or Potential Media- Coverage incidents	Within 24 hours of awareness	D,22	AMPM Policy 961	N/A	Secured email notification to Quality Management at <u>CQM@azahcccs.gov</u> with cc to DHCM Clinical Administrator as appropriate
DHCM/QUALITY MANAGEMENT	Ad Hoc	QOC Resolution Report	As specified in AMPM Policy 960	D,22	AMPM Policy 960	N/A	AHCCCS QM Portal with QM Portal notification to assigned DHCM QM Coordinator
DHCM/QUALITY MANAGEMENT	Ad Hoc	Redacted IAD,IRF and QOC Documents Involving a Behavioral Health Provider Serving SMI, Children, and anyone Under COE or COT	Within three days of Contractor review or completion of IAD/IRF/QOC process	D,21	AMPM Policy 960	N/A	AHCCCS QM Portal
DHCM/QUALITY MANAGEMENT	Ad Hoc	S&R Individual Reports Concerning All Enrolled Individuals	Within three days of Contractor receipt	D,22	AMPM Policy 962	AMPM Policy 962, Attachment A	AHCCCS QM Portal
DHCM/QUALITY MANAGEMENT	Annually	Contractor Monitoring Summary	December 15	D,21	AMPM Policy 910	N/A	SharePoint
DHCM/QUALITY MANAGEMENT	Quarterly	Credentialing Report	30 days after the end of each quarter	D,21	AMPM Policy 950	AMPM Policy 950, Attachment A	SharePoint (Submit one deliverable for all lines of business under the ACC Contract in SharePoint)

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DHCM/QUALITY MANAGEMENT	Quarterly	IRR Metrics and Evidence of Completed IRR Activities	45 days after the end of each quarter	D,21	N/A	As found on the AHCCCS QM/PI Templates & Checklists web page: https://www.azahcccs.gov/Resources/Contractor/Manuals/QMPIReporting.html	SharePoint
DHCM/QUALITY MANAGEMENT	Ad Hoc	Redacted S&R Individual Reports Concerning All Enrolled Individuals Receiving Services From A Behavioral Health Provider	Within three days of Contractor review or completion of IAD/IRF/QOC process	D,21	AMPM Policy 962	AMPM Policy 962, Attachment A	AHCCCS QM Portal
DHCM/SYSTEMS OF CARE	Ad Hoc	Behavioral Health Clinical Chart Audit Methodology	Suspended	D,13	AMPM Policy 940	N/A	SharePoint
DHCM/SYSTEMS OF CARE	Ad Hoc	CALOCUS Initial Monitoring Plan	January 15, 2022	D,13	N/A	N/A	SharePoint
DHCM/SYSTEMS OF CARE	Ad Hoc	Out of State Placement Initial Notification	Prior to placement or upon notification of placement	D,11	AMPM Policy 450	N/A	AHCCCS QM Portal
DHCM/SYSTEMS OF CARE	Ad Hoc	Out of State Placement Progress Update	Every 30 days following initial placement	D,11	AMPM Policy 450	N/A	AHCCCS QM Portal
DHCM/SYSTEMS OF CARE	Ad Hoc	Performance Improvement Plans for System of Care Based on SOCPR Findings	Suspended	D,13	N/A	N/A	SharePoint
DHCM/SYSTEMS OF CARE	Ad Hoc	Behavioral Health Residential Facility Medical Necessity Criteria	As changes are made to criteria	D,11	AMPM Policy 320-V	N/A	SharePoint
DHCM/SYSTEMS OF CARE	Annually	ABHTH Placement Medical Necessity Criteria	December 15	D,11	AMPM Policy 320-X	N/A	SharePoint
DHCM/SYSTEMS OF CARE	Annually	SMI Targeted Services Report	May 15	D,13	N/A	Reporting Form as provided by DHCM/Systems of Care, Integrated Care Administrator	SharePoint
DHCM/SYSTEMS OF CARE	Annually	TFC Placement Medical Necessity Criteria	December 15	D,11	AMPM Policy 320-W	N/A	SharePoint
DHCM/SYSTEMS OF CARE	Monthly	AzSH Monitoring Report	15 days after the end of the month	D,13	AMPM Policy 1021	AMPM Policy 1021, Attachment D	SharePoint (Submit one deliverable for all lines of business under the ACC Contract in SharePoint)
DHCM/SYSTEMS OF CARE	Monthly	Outpatient Commitment COT Monitoring	15 days after month end	D,11	AMPM Policy 320-U	Reporting Form as Provided by DHCM, Integrated Care Manager	SharePoint (Submit one deliverable for all lines of business under the ACC Contract in SharePoint)
DHCM/SYSTEMS OF CARE	Monthly	Psychiatric Security Review Board (PSRB)/Guilty Except Insane (GEI) Conditional Release Report	5th day of the following month	D,13	AMPM Policy 1021	AMPM Policy 1021, Attachment A	SharePoint
DHCM/SYSTEMS OF CARE	Quarterly	Behavior Analysis Benefit Report	15 days after the end of each quarter	D,13	Reporting Form as provided by DHCM, Integrated Care Administrator	N/A	SharePoint
DHCM/SYSTEMS OF CARE	Semi-Annually	Behavioral Health Clinical Chart Audit Findings and Summary Report	Suspended	D,13	AMPM Policy 940	Reporting Form as provided by DHCM, Clinical Quality Project Manager	SharePoint
DHCM/SYSTEMS OF CARE	Semi-Annually	CALOCUS Monitoring Results	April 15; October 15	D,13	N/A	N/A	SharePoint
DMPS/MEMBER CONTACT AND DATA UNIT	Ad Hoc	AHCCCS Notification to Waive Medicare Part D Co-Payments	Immediately upon identification	D,59	ACOM Policy 201	ACOM Policy 201, Attachment A	Email to: mcdumemberescalations@azah cccs.gov
OALS	Ad Hoc	Change in Contractor Organizational Structure: Disclosure of Ownership and Control and Disclosure of Information on Persons Convicted of a Crime	No later than 35 days after any change	D,50	ACOM Policy 103; ACOM Policy 317	A1	SharePoint
OALS	Ad Hoc	State Fair Hearing Request Documentation: Claim Dispute Request	No later than five business days from receipt of the hearing request	F,Att F2	ACOM Policy 445	ACOM Policy 445, Attachment A	FTP server
OALS	Ad Hoc	State Fair Hearing Request Documentation: Expedited Member Appeal Request	No later than one business day from receipt of the expedited hearing request	F,Att F2	ACOM Policy 445	ACOM Policy 445, Attachment A	FTP server
OALS	Ad Hoc	State Fair Hearing Request Documentation: Standard Member Appeal Request	No later than five business days from receipt of the hearing request	F,Att F1	ACOM Policy 445	ACOM Policy 445, Attachment A	FTP server
OALS	Annually	Disclosure Information: Disclosure of Ownership and Control and Disclosure of Information on Persons Convicted of a Crime including Attestation	October 1	D,64	ACOM Policy 103	ACOM Policy 103; Attachment A and Attachment A 1	
OALS	Quarterly	SMI Grievance and Appeal Report	30 days after quarter end	D,23	ACOM Policy 444; ACOM Policy 446	Reporting Form as provided by BHGA, Unit Administrator	SharePoint
		· · · · · · · · · · · · · · · · · · ·					

ODA	Ad Hoc	Corporate Compliance: CMS	Immediately upon discovery	D,64	N/A	N/A	SharePoint
		Compliance Issues Related to HIPAA	, , , , , , , , , , , , , , , , , , , ,		<i>'</i>	'	
		Transaction and Code Set					
		Complaints or Sanction					
ODA	Ad Hoc		Within one business day of	D,11	ACOM Policy 109	ACOM Policy 109, Attachment A	Email to:
		, i	identification		,	, ,	IMDPlacement@azahcccs.gov
ODA	Ad Hoc	Medical Records or Supporting	As specified in the requesting letter	D,69	AHCCCS Data Validation Technical	N/A	FTP server
		Documentation			Document		
ODA	Annually	AHCCCS Security Rule Compliance	June 1	D,68	ACOM Policy 108	ACOM Policy 108, Attachment A	FTP server
		Report					
OIG	Ad Hoc	Corporate Compliance:	Within 7 days of change	D,60	ACOM Policy 103	N/A	SharePoint
		External Auditing Schedule-Changes					
OIG	Ad Hoc	Corporate Compliance: Exclusions	Immediately upon identification	D,65	N/A	N/A	SharePoint
		Identified Regarding Persons					
		Convicted of a Crime					
OIG	Ad Hoc		Within 10 days of recovered	D,65	ACOM Policy 103	N/A	SharePoint
			overpayment				
OIG	Ad Hoc	.,,	Within 10 calendar days	D,65	ACOM Policy 103	N/A	AHCCCS Website:
		Abuse of the AHCCCS Program					www.azahcccs.gov/Fraud/Repo
							rtFraud/_
OIG	Ad Hoc		Within 7 business days	D,65	ACOM Policy 103	ACOM Policy 103, Attachment A and Attachment	SharePoint
		Contractor and a Party in Interest				A1	
OIG	Annually	Corporate Compliance Plan	15 days after the start of the contract	D,64	ACOM Policy 103	ACOM Policy 103, Attachment B	SharePoint
			year				(Submit one deliverable for
							all lines of business under the
							ACC Contract in SharePoint)
OIG	Semi-Annually	· ·	January 15; July 15	D,64	ACOM Policy 103	N/A	SharePoint
		Report					
OIG	Semi-Annually	·	November 1; May 1	D,4	ACOM Policy 103	ACOM Policy 103, Attachment C	SharePoint
		Audit Plan/Schedule					

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