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| **CAP Title:** |  |
| **Contractor:** |  | **Program/Population:** |  |
| **Date Of Submission:** |  | **Date Of Resubmission:** |  |

| **Requirement** | **Found****(Yes/No/NA)** | **Comments/Concerns** | **Resubmission Findings** **(If applicable)** |
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| The Contractor has included the following within its proposed CAP, in alignment with AMPM 920 Attachment B requirements: |
| 1. All required measures/elements specific to the CAP focus area (i.e., inclusion of each Performance Measure below the associated Performance Measure Performance Standard; inclusion of all specified survey measures below the AHCCCS identified performance standards; or other identified elements, as appropriate to the CAP submission).
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| 1. Evidence of Root Cause Analysis (RCA), including all RCA tools utilized as part of the Contractor’s analysis efforts.
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| 1. Identified root cause(s) of the deficiency(s) for each required measure/element specific to the CAP focus area.
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| 1. Measurable and realistic program-specific and population-specific goal(s) and/or identified target(s) the Contractor shall utilize to measure progress toward meeting the AHCCCS performance requirement(s).
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| 1. Existing interventions: Description of ongoing interventions implemented prior to the CAP proposal development inclusive of:
* Intervention start date, as well as intervention end date (when an intervention is retired or discontinued as part of the Contractor’s CAP proposal development),
* Discussion related to the evaluation of existing interventions, and
* Identified barriers/reasons the interventions have not achieved the desired effect.
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| 1. New or enhanced based on evidence-based practices that have been shown to be effective in the same/similar population(s), including interventions that are internal, external, member-focused, and provider-focused, as appropriate, to the measure/element. The Contractor shall include:
* Start date and end date (specific timeframes for implementation) for each identified intervention, and
* Staff positions responsible for implementing/overseeing each identified intervention.
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| 1. Methodology and frequency for monitoring and evaluating the Contractor’s overall progress towards achieving the measurable and realistic goal(s), identified target(s), and AHCCCS performance requirements. Monitoring and evaluation shall occur, at a minimum, on a quarterly basis.
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| 1. Description of the process for initiating and repeating PDSA cycles, as part of the Contractor’s performance improvement evaluation and CAP update activities, including the process for refining interventions based on measuring/ evaluating the Contractor’s results to date. The Contractor shall utilize several PDSA cycles for performance measures. PDSA cycles shall be conducted in as short of a time frame as practical based on the performance measure and associated intervention(s).
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| 1. For performance measures required as part of the Contractor’s current CAP proposal, that were also included as part of a CAP during the previous measurement period, the associated current/updated PDSA cycle(s) are included.
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| 1. Method(s) for internal and external dissemination of CAP findings and results.
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| 1. Inclusion of suggested additional elements, such as:
* Background information related to the measures/elements requiring a CAP,
* Quantitative and qualitative data, and
* Other pertinent data and/or information.
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| Additional Comments/Concerns: |  |

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| **Date of AHCCCS Review** | **Proposed CAP Accepted?****[Yes /Yes - Contingent Upon****(List Reason)/No]** | **CAP Closed?****(Yes / No)** | **Due Date** |
|  |   |  | Resubmission |  |
| Update |  |