

DATE: January 25, 2019
To: Holders of the AHCCCS Medical Policy Manual
FROM: DHCM Contracts and Policy
SUBJECT: AHCCCS Medical Policy Manual (AMPM)

This memo describes revisions and/or additions to the AMPM

Please direct questions regarding policy updates to the Contracts and Policy Unit at 602-417-4295 or 602-417-4055 or email at DHCMContractsandPolicy@azahcccs.gov.

UPDATES AND REVISIONS TO THE AHCCCS MEDICAL POLICY MANUAL (AMPM)

To view the policies and attachments, please access the following link:

[AHCCCS MEDICAL POLICY MANUAL \(AMPM\)](#)

During the month of September 2018, AHCCCS will be transitioning the Policies from the *Approved Not Yet Effective* section of the AMPM webpage to the AMPM final publishing section. Some Policies may have additional changes since the date they were first posted to the *Approved Not Yet Effective* section. In the event additional changes were made, those revisions are indicated below. Policies that had no additional changes are then listed after.

POLICY 310-J, HOSPICE SERVICES

AMPM Policy 310-J was revised to align with AHCCCS Complete Care (ACC) Contract/Integration changes (RFP YH19-0001) and for general minor formatting updates.

POLICY 310-R, NURSING FACILITY SERVICES

AMPM Policy 310-R was revised to align with AHCCCS Complete Care (ACC) Contract/Integration changes (RFP YH19-0001) and for general minor formatting updates.

POLICY 320-Q, GENERAL AND INFORMED CONSENT

AMPM Policy 320-Q was revised for general minor formatting updates. AMPM 320-Q, Exhibit-1 and AMPM 320-Q, Exhibit-2 were re-named as AMPM 320-Q, Attachment A and AMPM 320-Q, Attachment B. CFR citations were updated throughout policy. No substantive changes.

- **ATTACHMENT A, APPLICATION FOR VOLUNTARY EVALUATION**
No changes.
- **ATTACHMENT B, SUBSTANCE ABUSE PREVENTION PROGRAM EVALUATION AND CONSENT**
No changes.

POLICY 550, MEMBER RECORDS AND CONFIDENTIALITY

AMPM Policy 550 was revised to align with AHCCCS Complete Care (ACC) Contract/Integration changes (RFP YH19-0001) and for general minor formatting updates. No substantive changes.

POLICY 630, MEDICAL RECORD REQUIREMENTS

AMPM Policy 630 was revised for general minor formatting updates. No substantive changes.

POLICY 920, QUALITY MANAGEMENT AND PERFORMANCE IMPROVEMENT PROGRAM ADMINISTRATIVE REQUIREMENTS

AMPM Policy 920 was revised to align with AHCCCS Complete Care (ACC) Contract/Integration changes (RFP YH19-0001) and for general minor formatting updates. Applicability to FFS Programs was removed.

- **ATTACHMENT A, QM PI PROGRAM ANNUAL PLAN SUBMISSION CHECKLIST**
Attachment A was revised for minor formatting updates. Applicability to FFS Programs was removed.
- **ATTACHMENT B, INTEGRATED HEALTH CARE REPORT CHECKLIST**
Attachment B was modified to include language to address the need for Contractors to provide evaluation documentation that includes focus on various subpopulations. Language was added to #4. and #5. Targeted Investment (TI) providers have been added under #7. Applicability to FFS Programs was removed.
- **ATTACHMENT C, AHCCCS QUALITY IMPROVEMENT CAP CONTRACTOR CHECKLIST**
Attachment C is a new Attachment that outlines the expectations for QI specific CAPs and includes a checklist for which AHCCCS will utilize to provide feedback to the MCOs. Applicability to FFS Programs was removed.

POLICY 940, MEDICAL RECORDS AND COMMUNICATION OF CLINICAL INFORMATION

AMPM Policy 940 was revised for general minor formatting updates. No substantive changes.

POLICY 950, CREDENTIALING, AND RE-CREDENTIALING PROCESSES

AMPM Policy 950 was revised for general minor formatting updates. No substantive changes.

- **ATTACHMENT A, AHCCCS CONTRACTOR QUARTERLY CREDENTIALING REPORT**
Attachment A was revised from AMPM 950, Exhibit-1 to AMPM, Attachment A.

POLICY 1100, FEDERAL EMERGENCY SERVICES PROGRAM

AMPM Policy 1100 was revised to align with AHCCCS Complete Care (ACC) Contract/Integration changes (RFP YH19-0001) and for general minor formatting updates. AMPM Policy 1110, Prior Authorization, Notification and Concurrent and Retrospective Review (now reserved) and AMPM Policy 1120, Federal Emergency Services Program Dialysis (now reserved) have been incorporated into AMPM Policy 1100, Federal Emergency Services Program.

- **ATTACHMENT A, INITIAL DIALYSIS CASE CREATION FORM**
Attachment A has moved from AMPM Policy 1120 to AMPM Policy 1100. No substantive changes.
- **ATTACHMENT B, MONTHLY CERTIFICATION OF EMERGENCY MEDICAL CONDITION**
Attachment B has moved from AMPM Policy 1120 to AMPM Policy 1100. No substantive changes.

APPROVED NOT YET EFFECTIVE

To view the policies and attachments, please access the following link:

[AMPM Approved Not Yet Effective](#)

POLICY 961-C, COMMUNITY SERVICE AGENCIES